

Visit to the UN Turismo Regional Office - 27 November 2025

RFP/ROME/2025-01 “ Comprehensive Cleaning and Maintenance Service for the Regional Office in Riyadh”

10 December 2025

The service is set to begin on the 1st of January 2026 and will run through to the end of December 2026. After this initial period, the contract may be renewed annually, for up to a total of five years. As usual, billing will be handled on a monthly basis, once we have submitted the monthly work reports.

At the moment we have a team of four people responsible for the overall cleaning of the building. Alongside them, there will be one staff member dedicated to guest support and office assistance. Our garden areas will be looked after by a full-time gardener, while the HVAC system, which is especially important due to the local climate, will be handled by a technician assigned exclusively to that task. In addition, we have an electromechanical technician and a support person covering general maintenance needs. The maintenance of the fire-protection system will continue to be managed weekly by our in-house specialists.

Regarding working hours, our main operations will run from 7:30 a.m. to 4:00 p.m. However, events are often held outside these hours, usually on the ground floor. When that happens, our staff will provide the necessary support, and those extra hours will be billed directly to the event.

It covers approximately 4,200 square meters, with gardens surrounding it and two parking areas, one on each side. There is no underground level, everything is built at street level and extends outward to terraces. One notable feature is that about 60 percent of the building's exterior is made of glass, which requires particular attention and care.

Inside, the building includes three kitchens, one on each floor and thirteen bathrooms. These need regular cleaning throughout the day, approximately every two hours. All daily consumables required for these tasks are included within the service.

To avoid any confusion, needs to clarify what is and isn't covered by maintenance. Equipment such as metal detectors, X-ray machines, CCTV systems, and their servers are not included in maintenance scope. On the other hand, parking barriers, access-control elements, cabling, and similar components are included.

In summary, the smooth operation of this building depends heavily on a coordinated effort from several specialized teams. The HVAC system and the water-supply infrastructure are particularly critical, which is why the presence of highly trained technicians is essential for day-to-day operations.